



PARISH Safeguarding Audit 2022

The information provided should relate to the period 1st January to 31st December 2022.

Your completed audit must be submitted by 17th February 2023.

This form is being submitted by:

Role in parish:

- ☐ Parish Priest ☐ Administrator
☐ PSC ☐ Other

Email address for receipt of saved form link and copy of submitted data

Parish Name

Town

Diocese

Parish Priest name

PP Email address

PSC 1 Name

PSC 1 Email address

PSC 1 Phone Number

Names of other PSCs

Standard 1: Creating and maintaining safe Church environments

1.1 Were your parish premises used for activities involving children or vulnerable adults?

☐ Yes

☐ No

1.2a Which groups used your parish premises to work with children or vulnerable adults?

- | | |
|-----------------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> ALMA group | <input type="checkbox"/> Altar Server |
| <input type="checkbox"/> Bereavement group | <input type="checkbox"/> Beavers / Brownies / Cubs / Guides / Scouts |
| <input type="checkbox"/> Care group (for adults) | <input type="checkbox"/> Care group (for children) |
| <input type="checkbox"/> Catechesis (adults) | <input type="checkbox"/> Catechesis (children) |
| <input type="checkbox"/> Children's after-school club | <input type="checkbox"/> Children's Breakfast Club |
| <input type="checkbox"/> Children's Catechist group | <input type="checkbox"/> Children's Liturgy |
| <input type="checkbox"/> Children's Music Group | <input type="checkbox"/> Choir |
| <input type="checkbox"/> Driving (not for SPRED) | <input type="checkbox"/> ESOL (language class) |
| <input type="checkbox"/> Eucharistic Minister (Church only) | <input type="checkbox"/> Eucharistic Minister (Home visits) |
| <input type="checkbox"/> Foodbank | <input type="checkbox"/> Hospital Visits |
| <input type="checkbox"/> Legion of Mary (Home visits) | <input type="checkbox"/> Lunch group |
| <input type="checkbox"/> Men's group | <input type="checkbox"/> Mother & Toddler group |
| <input type="checkbox"/> Music group | <input type="checkbox"/> Ozanam group |
| <input type="checkbox"/> Prayer group | <input type="checkbox"/> Prison Visit group |
| <input type="checkbox"/> RCIA | <input type="checkbox"/> SSVP / SVDP (Home visits) |
| <input type="checkbox"/> Soup Kitchen | <input type="checkbox"/> SPRED group |
| <input type="checkbox"/> Young Adults group | <input type="checkbox"/> Youth Group |
| <input type="checkbox"/> Wayside Club | <input type="checkbox"/> Women's group |
| <input type="checkbox"/> Other group names (separate by commas) | |

1.2b With regard to these groups, which of these details do you include in your parish records?

- | | |
|---------------------------------------------------------|---------------------------------------------------------------|
| <input type="checkbox"/> no records kept | <input type="checkbox"/> all details listed below |
| <input type="checkbox"/> group name | <input type="checkbox"/> date & time of event(s) |
| <input type="checkbox"/> group leader's contact details | <input type="checkbox"/> date of Safeguarding Risk Assessment |

1.2c What is the date of your last annual safeguarding risk assessment for your church premises?

11/12/2022

1.3a Do you provide internet access to the public in the church or on any parish premises?

- ☐ No ☐ Yes

1.3b If you provide internet access in the church or on any parish premises, what network

security measures do you deploy?

1.4a Do you livestream services from your church? If so, do you do you display notices to advise the congregation of this?

☐ No ☐ Yes ☐ notices displayed

1.4b Please indicate any concerns about livestreaming that have been brought to your attention.

1.5a On your parish website or social media accounts do you display photographs of children ?

☐ Yes ☐ No

1.5b Before doing so, which of these requirements did you follow?

☐ no requirements ☐ all details listed below
☐ obtained parental consent ☐ avoided display of personal contact details
☐ prevented children from being identifiable

1.6a Total number of SAFE WORSHIP PLANS in place in your parish:

e.g., 23

Number only

1.6b Number of NEW SAFE WORSHIP PLANS agreed in 2022

e.g., 23

Number only

1.6c Please indicate any issues you have experienced in managing SAFE WORSHIP PLANS in your parish.

Standard 2: Safely recruiting clergy, religious, lay employees and volunteers

2.1 Number of Parish EMPLOYEES who were involved in regulated work with children and/or vulnerable adults

ex: 23

Number only

2.2 For these EMPLOYEES, do you hold details of their current PVG status?

☐ Yes

☐ No

2.3 Number of VOLUNTEERS deployed as Church stewards (Welcome Ministry)

ex: 23

Number only

2.4 Number of OTHER VOLUNTEERS involved in regulated work with children and/or vulnerable adults

ex: 23

Number only

2.5 Number of Volunteers or Employees who were SUSPENDED from any contact with

children and/or vulnerable adults because their PVG membership had lapsed

ex: 23

Number only

2.6 How many PRIESTS are engaged in active ministry in the parish?

e.g., 23

Number only

2.7 How many DEACONS are engaged in active ministry in the parish?

e.g., 23

Number only

2.8 How many RETIRED CLERGY live in the parish?

e.g., 23

Number only

2.9 With regard to SEMINARIANS who undertook pastoral placements in the parish, which details do you record?

☐ No records held

☐ All below

☐ Names

☐ Dates of placements

☐ Resident in parish house

2.10a Number of VISITING CLERGY who ministered in the parish.

ex: 23

Number only

2.10b Which details do you record of VISITING CLERGY who ministered in the parish?

☐ Not known

☐ All details below

☐ Name

☐ Home Diocese

☐ Visit dates

☐ Celebret shown

2.10c Where are these details held?

☐ in parish

☐ in Diocese

☐ don't know

Standard 3: Responding to safeguarding concerns and allegations of abuse

3.1 Number of allegations of abuse received by the parish:

ex: 23

Number only

3.2 Number of allegations of abuse referred to the diocese:

ex: 23

Number only

3.3 Please indicate any difficulties that you experienced in receiving and/or referring such allegations.

Type here...

Standard 4: Providing care and support for those who have experienced abuse

4.1 How many survivors of abuse are receiving some form of support from the parish?

ex: 23

Number only

4.2 How many family members of survivors of abuse are receiving some form of support from the parish?

ex: 23

Number only

4.3 Please indicate any difficulties that you have experienced in supporting survivors of abuse.

Type here...

Standard 6: Working together to develop a culture of care

6.1 Did the PP and the PSC discuss the completion of this Parish Audit?

☐ Yes

☐ No

6.2 If you answered NO to 6.1, please explain below.

Type here...

6.3 Who has been involved in developing your Safeguarding Action Plan?

☐ PP

☐ PSC

☐ Other volunteers

☐ Other

6.4 How many times last year did the PP and the PSC meet to discuss parish Safeguarding issues?

ex: 23

Number

6.5 How many times last year did the PP contact the Diocese for advice on how to deal with a Safeguarding concern or allegation or for any other advice on Safeguarding??

ex: 23

Number

6.6 How many times last year did the PSC contact the Diocese for advice on how to deal with a Safeguarding concern or allegation or for any other advice on Safeguarding?

ex: 23

Number

6.7 What other sources did you use to obtain information/advice on Safeguarding issues?

6.8 What Safeguarding materials do you make available in your parish?

- | | |
|-------------------------------------------------------------|-------------------------------------------------------------------|
| <input type="checkbox"/> None of those listed | <input type="checkbox"/> All those listed |
| <input type="checkbox"/> Safeguarding Parish Contact poster | <input type="checkbox"/> What to Do poster |
| <input type="checkbox"/> Our Safeguarding Standards poster | <input type="checkbox"/> Our Safeguarding Culture of Care leaflet |
| <input type="checkbox"/> In God's Image | <input type="checkbox"/> Bishop's annual Safeguarding letter |
| <input type="checkbox"/> Other | |

6.9 How did you promote the annual Day of Prayer for those who have experienced abuse?

- ☐ None of those listed
- ☐ All those listed
- ☐ We publicised it in our parish bulletin, website or social media.
- ☐ It was announced at a parish service.
- ☐ We held a specific service to mark this day.
- ☐ We included specific prayers in our parish service(s) to mark this day.
- ☐ We did not mark the annual Day of Prayer.
- ☐ Other

6.10 Describe how your improved safeguarding practice has promoted a "a culture of care" in your parish community.

Standard 7: Training and support for all responsible for safeguarding

7.1 What steps have been taken to promote awareness of 'In God's Image' in the parish community?

- | | |
|------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|
| <input type="checkbox"/> None of these steps | <input type="checkbox"/> All of these steps |
| <input type="checkbox"/> PP has mentioned IGI during homilies or appropriate services. | <input type="checkbox"/> It has been promoted in parish publications such as the bulletin. |
| <input type="checkbox"/> It has been made available to new volunteers in regulated ministries. | <input type="checkbox"/> Other |

7.2a Number of PARISH VOLUNTEERS who participated in any Safeguarding training in 2022

ex: 23

Number only

7.2b Please indicate which Safeguarding training sessions were undertaken by PARISH VOLUNTEERS in 2022:

- | | |
|-------------------------------------------------|-------------------------------------------|
| <input type="checkbox"/> None | <input type="checkbox"/> All below |
| <input type="checkbox"/> Induction Part 1 | <input type="checkbox"/> Induction Part 2 |
| <input type="checkbox"/> PSC induction training | <input type="checkbox"/> Other |

7.3a Number of PARISH CLERGY who participated in any Safeguarding training in 2022

ex: 23

Number only

7.3b Please indicate which Safeguarding training sessions were undertaken by PARISH

CLERGY in 2022:

- | | |
|----------------------------------------------------------------|---------------------------------------------------------|
| <input type="checkbox"/> None | <input type="checkbox"/> All below |
| <input type="checkbox"/> Induction Part 1 | <input type="checkbox"/> Induction Part 2 |
| <input type="checkbox"/> Clergy Assembly | <input type="checkbox"/> Diocesan Safeguarding Training |
| <input type="checkbox"/> National Safeguarding Conference 2022 | <input type="checkbox"/> Other |

7.4 Please indicate which Safeguarding training sessions were undertaken by the PSC in 2022:

- | | |
|---------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> None | <input type="checkbox"/> All below |
| <input type="checkbox"/> Induction Part 1 | <input type="checkbox"/> Induction Part 2 |
| <input type="checkbox"/> Diocesan Safeguarding Training | <input type="checkbox"/> National Safeguarding Conference 2022 |
| <input type="checkbox"/> Other | |

7.5 The following Safeguarding training sessions have been identified as being required. Please rate the level of importance to you in helping you perform your Safeguarding responsibilities. Any additional requirements you have may be detailed in the subsequent answers.

	High	Medium	Low
Safeguarding Risk Assessment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Trauma-informed response to disclosures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Management of high risk offenders	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Supporting respondents	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Refresher of safe recruitment procedures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Online bite-sized IGI modules	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Shared "best practice" training day for PP and PSC together	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7.6 What other Safeguarding TRAINING NEEDS have you identified for CLERGY?

7.7 What other Safeguarding TRAINING NEEDS have you identified for the PSC?

7.8 What other Safeguarding TRAINING NEEDS have you identified for VOLUNTEERS?

7.9 Please offer below any comment on Safeguarding Training - its availability, accessibility, or effectiveness.

Standard 8: Planning for continuous improvement in safeguarding

8.1 WHEN did the Parish Priest and/or PSC last address the parish community on some aspect of Safeguarding?

Day

Month

Year

8.2 How regularly did the PP and PSC discuss progress with the Parish Action Plan for Safeguarding?

- ☐ Monthly
- ☐ every 2 months
- ☐ every 4 months
- ☐ every 6 months
- ☐ once
- ☐ Other

8.3 Describe the IMPACT on your Safeguarding practice of any IMPROVEMENTS that you planned last year.

Type here...

8.4 Do you have any other comments or suggestions in relation to Safeguarding?

Type here...

8.5 Indicate below what IMPROVEMENTS you are planning to your Safeguarding practice.

Type here...

8.6 If you are NOT planning any improvements, please explain below.

SUBMITTING YOUR COMPLETED AUDIT

NB Your completed audit must be submitted by 17th February 2023

You should review the pages of the audit form to ensure that you are satisfied with all the entries. When you are ready to submit your completed form, click on the

SUBMIT FORM button below. An immediate acknowledgement of your submission should appear on screen.

Within a few minutes an email message will be sent to the email address you have provided below. This message will provide an **EDIT** link (in case you need to change your submission) and a **PDF** of your submitted audit. *Ticking "I consent" below indicates that you agree to receiving emails about this.*

(NB You may need to check your JUNK or SPAM folder for email messages.)

Please select "I consent" below to confirm that you consent to the information you provide in this form being shared with the SCSSA and with your Diocesan Safeguarding Adviser for the purposes of auditing Safeguarding practice in your parish. *

☐ I consent
